



**MONTGOMERY COUNTY EMERGENCY
SERVICES DISTRICT #8
BOARD MEETING
July 2, 2025**

Members Present:

Misty Perinne, Vice President
Shawn Lafferty, Asst Treasurer
Jeff Windham, Secretary

Guests Present: Chief Koterak, Chief Moore, Chief Leggio, Caleb Smith, Trey Harvey, Jennifer Matas

Commissioner Perinne called the meeting to order at 5:30 pm at 27900 Robinson Road.

Receive public comments:

None

Presentation of Recognitions, Certificates for Promotions and Appointments:

None

Consider and approve the Minutes from the prior meeting(s):

Commissioner Lafferty made a motion to approve the minutes from the June 18th Board Meeting. Commissioner Windham seconded the motion. The motion passed with a 3-0 voice vote.

To review and act on financial matters including financial report, investments, depository institutions, depository security agreements, audits, Investment Policy, District bills, access to investment accounts and designation of bookkeeping and accounting duties and services:

Chief Moore provided the Quarterly Investment Report

Commissioner Lafferty made a motion to approve payment of accounts. Commissioner Windham seconded the motion. The motion passed with a 3-0 voice vote.

To review and act on amending the 2024-2025 District Budget:

Commissioner Lafferty made a motion to approve an amendment to the 2024-2025 Budget Line 61001 – Capital Outlay: ESD as presented by Staff. Commissioner Windham seconded the motion. The motion passed with a 3-0 voice vote.

Further, Commissioner Lafferty made a motion to approve an increase to the 2024-2025 Budget Line 63300 – Employee Retention Program in the amount of \$12,000 for expenses related to deposits necessary to secure the facility and vendors for the Employee Retention Banquet. Commissioner Windham seconded the motion.

The motion passed with a 3-0 voice vote.

Receive list of District property marked for disposal per Policy P-061 and Chapter 775 of the Health and Safety Code:

None

Receive report from the District's Fire Chief:

Chief Koteras provided an update.

Receive and act on report from the Construction Committee:

Caleb Smith provided an update on the Training and Maintenance Facility Project.

Adjourn Open Session:

The Open Session adjourned at 5:58 pm.

Reconvene in Open Session:

The Open Session reconvened at 7:20 pm.

Review and Act on Real Estate Matters, including sale, purchase, lease, and to authorize execution of necessary documents for same:

None

Review and act on personnel matters:

Commissioner Lafferty made a motion to approve a revision to Policy 32 – Department Pay Scale, removing the Fire Chief position from the pay scale. Commissioner Windham seconded the motion. The motion passed with a 3-0 voice vote.

Consider Agenda items for future meetings:

Noe noted

Adjournment:

Commissioner Windham motioned to adjourn. Commissioner Lafferty seconded the motion. The motion passed with a 3-0 voice vote. The meeting adjourned at 7:21 pm.

Approved By:

President, Justin Hill

Secretary, Jeff Windham

