



**MONTGOMERY COUNTY EMERGENCY
SERVICES DISTRICT #8
BOARD MEETING**

June 3, 2025

Members Present:

Justin Hill, President
Misty Perinne, Vice President
Jeff Windham, Secretary

Guests Present: Chief Koteras, Chief Moore, Captain Varady, Caleb Smith and Ronda Trow

Commissioner Hill called the meeting to order at 5:30 pm at 27900 Robinson Road.

Receive public comments:

No Comments

Presentation of Recognitions, Certificates for Promotions and Appointments:

Debra Knight, Texas State Fire Marshal, attended to formally recognize and present the department with the Insurance Services Office (ISO) Class 1 Public Protection Classification Rating.

Consider and approve the Minutes from the prior meeting(s):

Commissioner Perinne made a motion to approve the minutes from the May 21st Board Meeting. Commissioner Windham seconded the motion. The motion passed with a 3-0 voice vote.

To review and act on financial matters including financial report, investments, depository institutions, depository security agreements, audits, Investment Policy, District bills, access to investment accounts and designation of bookkeeping and accounting duties and services:

Commissioner Perinne made a motion to approve payment of accounts. Commissioner Windham seconded the motion. The motion passed with a 3-0 voice vote.

To review and act on the resolution ratifying contract with delinquent tax collection counsel and authorizing the imposition of penalties under Tax Code sections 33.07, 33.08 and 33.11 to defray collections costs on delinquent taxes:

Commissioner Perinne made a motion to adopt a resolution ratifying the contract with delinquent tax collection counsel and authorizing the imposition of penalties under Tax Code sections 33.07, 33.08, and 33.11 to defray collection costs on delinquent taxes. Commissioner Windham seconded the motion. The motion passed with a 3-0 voice vote.

To review and act on Truth in Taxation packet from Tax Office and plan for tax adoption calendar:

Dates were established for the 2025 Tax Rate Adoption Calendar. Commissioner Perinne made a motion to adopt the Truth in Taxation Packet and authorize the Fire Chief to submit the packet. Commissioner Windham seconded the motion. The motion passed with a 3-0 voice vote.

Receive list of District property marked for disposal per Policy P-061 and Chapter 775 of the Health and Safety Code:

None

Receive report from the District's Fire Chief:

Report received and reviewed.

Receive and act on report from the Construction Committee:

Caleb Smith provided an update on the Training and Maintenance Facility Project.

Adjourn Open Session:

The Open Session adjourned at 6:07 pm.

Reconvene in Open Session:

The Open Session reconvened at 6:24 pm.

Review and Act on Real Estate Matters, including sale, purchase, lease, and to authorize execution of necessary documents for same:

None

Review and act on personnel matters:

Commissioner Perinne motioned to approve a revision to Policy 32 – Professional Development, which adds two pay grades per rank for all sworn personnel. Commissioner Windham seconded the motion. The motion passed with a 3-0 voice vote.

Commissioner Perinne made a motion to extend Chief Koteras's current contract for up to two months while a new contract is being developed. Commissioner Windham seconded the motion. The motion passed with a 3-0 voice vote.

Consider Agenda items for future meetings:

Consider and act on a Budget Amendment.

Consider and act on a revision to Policy 32 – Professional Development, removing the Fire Chief's pay

scale from the policy.

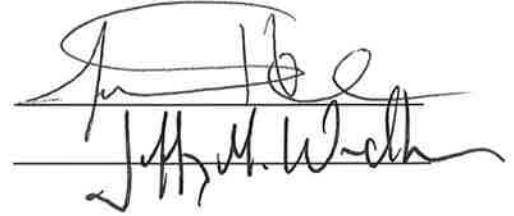
Adjournment:

Commissioner Perinne motioned to adjourn. Commissioner Windham seconded the motion. The motion passed with a 3-0 voice vote. The meeting adjourned at 6:27 pm.

Approved By:

President, Justin Hill

Secretary, Jeff Windham

Handwritten signatures of Justin Hill and Jeff Windham, each on a horizontal line.