



**MONTGOMERY COUNTY EMERGENCY
SERVICES DISTRICT #8
BOARD MEETING
November 15, 2023**

Members Present:

Justin Hill, President
Misty Perinne, Vice President
Cassidy Rodriguez, Treasurer
Shawn Lafferty, Asst. Treasurer
Jeff Windham, Secretary

Guests Present: Chief Koteras, Chief Moore, Chief Leggio, Caleb Smith

Commissioner Hill called the meeting to order at 5:30 pm at 27900 Robinson Road.

Receive public comments:

None

Presentation of Recognitions, Certificates for Promotions and Appointments:

The following promotions and appointments were made:

- Carlos Salazar promoted to Lieutenant
- Andrew Orozco promoted to Operations Lieutenant
- Felix Smith appointed to Support Services Director

Consider and approve the Minutes from the prior meeting(s):

Commissioner Rodriguez made a motion to approve the minutes from the November 1st Board Meeting. Commissioner Lafferty seconded the motion. The motion passed with a 5-0 voice vote.

Consider and approve payment of accounts:

Commissioner Rodriguez motioned to approve the payment of accounts. Commissioner Perinne seconded the motion. The motion passed with a 5-0 voice vote.

Receive Bookkeeper's Report:

Rosa Prudencio provided the Bookkeeper's Report.

Review and act on the proposal for the up-fit and graphics to the new Logistics truck not to exceed \$10,000:

Commissioner Perinne motioned to approve up to \$10,000 for the up-fit and graphics for the new Logistics truck. Commissioner Lafferty seconded the motion. The motion passed with a 5-0 voice vote.

Review and act on the purchase of a new Tanker for the District:

After discussion, Commissioner Perinne motioned that the Board provide a Letter of Intent to US Fire Apparatus for the purchase of a new tanker. Commissioner Rodriguez seconded the motion. The motion passed with a 5-0 voice vote.

Review and act on the completed boundary map and legal description of the District provided by Weisser Engineering:

Tabled awaiting legal counsel advice.

Review and act on the election ballot for the 2024-2025 MCAD Board of Directors Election:

After discussion, Commissioner Lafferty motioned that the Board cast all six designated MCAD BOD Election votes for Frank Smith. Commissioner Rodriguez seconded the motion. The motion passed with a 5-0 voice vote.

Receive list of District property marked for disposal as required per Policy P-061 and Chapter 775 of the Health and Safety Code:

The Board was provided with a list of properties marked for disposition per department policy. No action is necessary.

Review and act on the proposal engaging Brooks Watson & Co. for the District's annual audit:

Commissioner Lafferty motioned to engage Brooks Watson & Co. to complete the District's annual audit. Commissioner Perinne seconded the motion. The motion passed with a 5-0 voice vote.

Review and act on the proposed resolution to adopt NFPA 291:

Commissioner Perinne motioned to approve a resolution adopting NFPA 291. Commissioner Lafferty seconded the motion. The motion passed with a 5-0 voice vote.

Receive report from the District's Fire Chief:

Chief Koteras provided the monthly Fire Chief's Report.

Receive and act on report from the Construction Committee:

Caleb Smith provided an update on the training facility's progress.

Adjourn Open Session:

The Open Session did not adjourn.

Receive and Act on Real Estate Matters, including sale, purchase, lease, and authorize execution of necessary documents for same:

None

Review and act on personnel matters:

None

Consider Agenda items for future meetings:

Review and act on the completed boundary map and legal description of the District provided by Weisser Engineering.

Adjournment:

Commissioner Perinne motioned to adjourn. Commissioner Lafferty seconded the motion. The motion passed with a 5-0 voice vote. The meeting adjourned at 6:21 pm.

Approved By:

President, Justin Hill

Secretary, Jeff Windham

