



**MONTGOMERY COUNTY EMERGENCY
SERVICES DISTRICT #8
BOARD MEETING
December 06, 2023**

Members Present:

Justin Hill, President
Misty Perinne, Vice President
Cassidy Rodriguez, Treasurer
Shawn Lafferty, Asst. Treasurer
Jeff Windham, Secretary

Guests Present: Chief Koteras, Chief Moore, Chief Leggio

Commissioner Hill called the meeting to order at 5:30 pm at 27900 Robinson Road.

Receive public comments:

None

Presentation of Recognitions, Certificates for Promotions and Appointments:

None

Consider and approve the Minutes from the prior meeting(s):

Commissioner Perinne made a motion to approve the minutes from the November 15th Board Meeting. Commissioner Rodriguez seconded the motion. The motion passed with a 5-0 voice vote.

Consider and approve payment of accounts:

Commissioner Rodriguez motioned to approve the payment of accounts. Commissioner Lafferty seconded the motion. The motion passed with a 5-0 voice vote.

Review and act on the proposals for the purchase of new apparatus:

After a presentation by the Department Staff and Board discussion, Commissioner Perinne made a motion to commit to the purchase of 4 new fire apparatus from Siddons Martin Emergency Group over the next five years for a cost not to exceed \$5,415,085 which includes a \$2,000 HGAC fee, plus contingency costs not to exceed \$180,000, plus equipment costs not to exceed \$390,000.

Commissioner Rodriguez seconded the motion. The motion passed with a 5-0 voice vote.

Review and act on the completed boundary map and legal description of the District provided by Weisser Engineering:

After discussion, Commissioner Windham made a motion authorizing Department Staff and Counsel to send a letter to MCAD requesting that the tax roles be updated to reflect the District Map as edited by Weisser Engineering. Commissioner Lafferty seconded the motion. The motion passed with a 5-0 voice vote.

Receive a list of District property marked for disposal as required per Policy P-061 and Chapter 775 of the Health and Safety Code:

The Board was provided with a list of properties marked for disposition per department policy. No action is necessary.

Receive report from the District's Fire Chief:

Chief Koterak provided the monthly Fire Chief's Report.

Receive and act on report from the Construction Committee:

Chief Moore provided an update, as submitted by Caleb Smith, on the training facility's progress.

Adjourn Open Session:

The Open Session adjourned at 6:28 pm.

Reconvene Open Session:

The Open Session reconvened at 7:23 pm.

Receive and Act on Real Estate Matters, including sale, purchase, lease, and to authorize execution of necessary documents for same:

None

Review and act on the Fire Chief's pay class advancement to be effective January 1, 2024:

Commissioner Perinne motioned to advance the Fire Chief's pay class effective January 1, 2024, per department policy. Commissioner Rodriguez seconded the motion. The motion passed with a 5-0 voice vote.

Review and act on personnel matters:

None

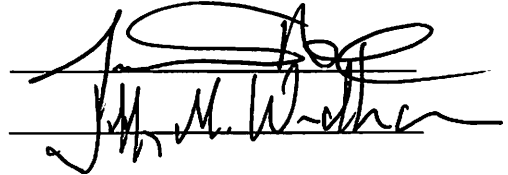
Adjournment:

Commissioner Rodriguez motioned to adjourn. Commissioner Lafferty seconded the motion. The motion passed with a 5-0 voice vote. The meeting adjourned at 7:27 pm.

Approved By:

President, Justin Hill

Secretary, Jeff Windham

Handwritten signatures of Justin Hill and Jeff Windham, each on a horizontal line.