



MONTGOMERY COUNTY  
EMERGENCY SERVICES DISTRICT #8  
BOARD MEETING  
September 8, 2015

Members Present:

James Kelly, President  
Rodney Otto, Treasurer  
George Biernesser, Vice President  
John Rodriguez, Secretary

Members Absent:

Andy Walters, Asst. Treasurer

Guests Present: Fire Chief Robert Hudson, Deputy Chief Clinton Cooke, Asst. Fire Chief Mike Johnson, Deputy Chief John Bradley, Lieutenant Nathan Huffman, and Inspector Thomas Varady, Tianna Hawkins, Felix Smith, Carl Nicchio, Adam Crump, Kaye Townley, and Howard Katz.

Call to Order:

The Board meeting was called to order by President James Kelly at 6:37 p.m. at 27900 Robinson Rd.

Presentation of Certificates for Promotions, Recognitions and Appointments

President James Kelly and Fire Chief Robert Hudson recognized and presented Thomas Varady with a certificate of recognition for appointment to Fire Inspector.

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by Commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda

No citizen comments were made.

Consider and approve the Minutes from prior meeting(s)

Commissioner Rodney Otto made a motion to accept the minutes as presented for the August 3, 2015 meeting. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Commissioner Rodney Otto made a motion to accept the minutes as presented for the August 17, 2015 meeting. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Commissioner Rodney Otto made a motion to accept the minutes as presented for the August 25, 2015 meeting. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Receive Treasurer's report

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

Review and take action on any Resolution(s) to designate and authorized Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email

No resolutions were presented

Consider and approve payment of accounts

Commissioner Rodney Otto made a motion to approve payment of accounts. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Consider, Adopt, and Set by Order/Resolution the 2015 Ad Valorem Tax Rate for Maintenance and Operation, \$0.0926/\$100.

Commissioner Rodney Otto made a motion.

I move that the property tax rate be increased by the adoption of a tax rate of \$0.0926 per \$100, which is effectively a 7.93 percent increase in the tax rate. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Discuss and act on an agreement with the State of Texas through the Texas Department of Transportation for traffic signal preemption

Deputy Chief Clinton Cooke addressed the Board regarding an agreement with the State of Texas through the Texas Department of Transportation for the furnishing, installing and maintenance of traffic signal preemption equipment. Commissioner Rodney Otto made a motion to accept the agreement as presented. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Discuss and act on an agreement for Assessment and Collection Services between Montgomery County and the District

Commissioner Rodney Otto made a motion to enter in contract with the Montgomery County Tax Assessor for assessment and collection services. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Discuss and act on a 12 month contract extension with Sales Tax Assurance, LLC

Deputy Chief Clinton Cooke addressed the Board regarding the contract extension with Sales Tax Assurance. Commissioner Rodney Otto made a motion to accept the contract extension with Sales Tax Assurance, LLC for one year. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Discuss and act on proposed waterline easement being requested by Spring Creek Utility District

President James Kelly presented a map of the proposed waterline easement along the North side of the property at station 11-4.

The waterline easement would be along and adjacent to the existing storm sewer easement that the district granted to Spring Creek Utility District. The waterline easement would be an additional 10ft. into their district's property.

Adam Crump, Project Engineer with A & S Engineering, explained the need for a separate waterline easement due to requirements by the City of Houston that would not allow the waterline to be placed in the existing storm sewer easement. He went on to explain that the waterline would be bored under our property and not installed in an open ditch.

President James Kelly requested the bore under existing paving be warrantied for potential damage to existing property.

Update on the waterline serving Station 11-3 where it crosses the MCDD6 drainage ditch

PGAL is working with the contractor who installed the waterline to resolve issues related to incorrect placement of the waterline.

Discuss and take action on items pertaining to new Station 11-3, Robinson Road, including report from architect, pay applications, change orders or any other related matters.

Commissioner Rodney Otto made a motion to accept pay application #13 for station 11-3, Robinson Road, in the amount of \$386,390.88. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Receive report from the District's Fire Chief

Chief Hudson presented his report to the Board.

Adjourn Open Session

7:28 p.m. adjourned open session.

Executive Session, pursuant to Sections 551.072 Government Code, to discuss real estate matters with the District's Attorney.

7:28 p.m. adjourned open session.

Reconvene in Open session.

7:45 p.m. reconvened in Open Session.

Take action on matter(s) from Executive Session.

None

Consider agenda items for future meetings

To consider an extra monthly meeting

Discuss new station

Adjournment

Commissioner George Biernesser made a motion to adjourn.

The meeting adjourned at 7:50 p.m.

Respectfully Presented By: Jennifer Matas

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Approved By:

President James Kelly

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Secretary John Rodriguez

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