



MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
February 03, 2020

Members Present:

James Kelly, President
Leah Gray, Vice President
Rodney Otto, Treasurer
John Rodriguez, Secretary
Misty Perinne, Asst. Treasurer

Guests Present: Chief Cooke, John Peeler

Call to Order:

The Board meeting was called to order by President James Kelly at 5:30 p.m. at 27900 Robinson Rd.

Presentation of Certificates for Promotions, Recognitions and Appointments.

None

Review and take action on matters relating to calling an election to be held on May 2, 2020:

a. Review matters relevant to a District sales and use tax.

The Board of Commissioners reviewed a study prepared by their sales tax consultants, HDL Companies, which details the overlapping taxing jurisdictions in the District. District legal counsel explained the issues related to increasing the District sales tax with respect to the overlapping entities, and he stated that the District could only call for an election to increase from 1.0% to 1.5%.

b. Approve an Order calling for an election under Texas Health and Safety Code Sections 775.0751 and 775.0752 on the proposition to adopt increase the local sales and use tax in the District.

The Board reviewed the Order presented by counsel to call for an election to increase the District's sales and use tax by 0.5%. Counsel noted that the Order calls for the election to be conducted by the Montgomery County Elections Office and defers some decisions to the Elections Administrator via operation of the Joint Election Agreement and Election Services Contract. Commissioner Leah Gray made a motion to approve the Order calling for the election. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

h. Action to approve a contract with Montgomery County for election services

The Board took action on item h out of order.

Counsel presented the Joint Election Agreement and Election Services Agreement with exhibits A – C as prepared by the County Elections Administrator and recommended approval of both.

Commissioner Misty Perinne made a motion to approve both agreements as presented.

Commissioner Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST

c. Order Approving and Appointing an Agent for the Election:

Legal counsel reviewed the requirements to have a District officer or employee available for at least three hours a day during the required pre and post-election periods. Commissioner Misty Perinne made a motion to name District employee Jennifer Matas to act as the Agent during the hours of 8:00 a.m. to 11:00 a.m. Monday through Friday. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST

d. Order Appointing an Early Voting Clerk and Deputy Early Voting Clerk:

The Board noted that the Order names County Elections Administrator Suzie Harvey as the Early Voting Clerk. No further action taken.

e. Order Establishing and Designating Election Precincts and Polling Places:

The Board noted that Exhibit B to the Election Services Agreement, which was approved earlier, designates the proposed polling locations and allows the Elections Administrator to designate the final locations. No additional action taken.

f. Order Establishing and Designating Early Voting Polling Places:

The Board noted that Exhibit B to the Election Services Agreement, which was approved earlier, designates the proposed early voting locations and allows the Elections Administrator to designate the final locations. No additional action taken.

g. Order Adopting Form of Notice of District Election:

Commissioner Leah Gray made a motion to instruct counsel to prepare a Notice of Election in conformity with the Election Code and in substantially the same format as the sample he provided. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST

i. To consider and take action on such other Orders, Resolutions and related matters as required or appropriate to call for the District election

No additional actions were taken.

To receive public comments.

No public comments were made

Consider and approve the Minutes from prior meeting(s).

Commissioner Rodney Otto made a motion to accept the minutes as presented for the January 20, 2020 meeting. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Consider and approve payment of accounts.

Commissioner Leah Gray made a motion to approve payment of accounts. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Receive report from the Construction Committee on ongoing construction projects.

Board President James Kelly updated the Board.

Consider and approve payment application for Pogue Construction for Station 11-1, Volunteer Ln.

Commissioner Rodney Otto made a motion to approve payment application #4 for Pogue Construction in the amount of \$692,376.02. . Commissioner Misty Perinne seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Receive report from the District's Fire Chief

The Board reviewed the report.

Adjourn Open Session

Open session adjourned at 6:24 p.m.

Reconvene in Open Session

Open session reconvened at 6:40 p.m.

To review and act on real estate matters, including sale, purchase, lease, and to authorize execution of necessary documents for same.

No actions were taken.

Consider agenda items for future meetings

None

Adjournment:

Commissioner Leah Gray made a motion to adjourn. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST. The meeting adjourned at 6:40 p.m.

Respectfully Presented By: Jennifer Matas

Approved By: President James Kelly

Secretary John Rodriguez



The image shows three horizontal lines with handwritten signatures. The top signature is in black ink and appears to be 'Jennifer Matas'. The middle signature is in blue ink and appears to be 'James Kelly'. The bottom signature is in black ink and appears to be 'John Rodriguez'.